

Development Process Manual Executive Committee Minutes, 2017

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Coverage: 15 eligible meeting records located through an exhaustive review of the official City source family for 2017, ordered by meeting date. Any agenda is expressly labelled under the missing-minutes policy.

Record note

The committee met on first and third Wednesdays in 2017 but skipped many dates: January 4 was cancelled, and no meeting was held on February 15, March 15, June 7, July 5, August 2 or 16, or December 6 or 20. The January 18 and October 4 minutes were approved with minor changes that may not appear in the posted files.

Compilation provenance

ABQInfo assembled this browsing copy from byte-identical City of Albuquerque originals separately preserved in R2. Source pages are not rewritten, summarized, or substituted. The introductory and separator pages are ABQInfo-authored navigation and provenance aids.

How to cite a section

Cite the original City document title and date shown on its provenance sheet. Use the original archive URL when a stable file citation is required; use this compilation only as a convenient collected edition.

Original City record

Minutes, January 18, 2017: Chapter 22 section 12 adopted

Meeting date: 2017-01-18

Original pages: 2

Inventory ID: src-ea47d347422e2570

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-jan-18-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-01-18.pdf>

Original SHA-256: 3ed04ffebaea53eebab156dbf66c9ec5e5d968f3adc193db7c957d39021c4880

Original size: 49,701 bytes

The complete original document begins on the following page. It remains separately available at the archive URL above.

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, January 18, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:07 p.m. on Wednesday, January 18, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Russell Brito, COA Urban Design and Development Division Manager
Christopher Gunning, Dekker, Perich, Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Jay Rembe, Rembe Urban Design + Development
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Ron Bohannon, Tierra West, LLC
Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.

Others Present:

Tony Loyd, COA Planning
Curtis Cherne, COA Planning
Michael Vos, COA Planning

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The December 7, 2016 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Continued chapter 22 section 11 to the February 1, 2017 Executive Committee meeting.
- b. Approved chapter 22 section 12.
- c. Deferred action on chapter 22 section 13 to the February 1, 2017 Executive Committee meeting.
- d. Deferred action on chapter 18 to the February 1, 2017 Executive Committee meeting.

6. NEW BUSINESS

None.

7. OLD/OTHER BUSINESS

None.

8. NEXT MEETING DATE

February 1, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:00 p.m.

Original City record

Minutes, February 1, 2017: Chapter 22 section 11 adopted

Meeting date: 2017-02-01

Original pages: 2

Inventory ID: src-bbaad13a047c342c

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-feb-1-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-02-01.pdf>

Original SHA-256: 3345c28c0c379055717821f3aaf79620ef3924f74df84af68b5dd33dc9d17d67

Original size: 49,383 bytes

The complete original document begins on the following page. It remains separately available at the archive URL above.

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, February 1, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:00 p.m. on Wednesday, February 1, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Savina Garcia, Wilson and Co.
Christopher Gunning, Dekker, Perich, Sabatini
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Jay Rembe, Rembe Urban Design + Development

Committee Members Absent:

Kris Cadena, ABCWUA
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Bruce Stidworthy, Bohannon-Huston, Inc.

Others Present:

Tony Loyd, COA Planning
Curtis Cherne, COA Planning
Michael Vos, COA Planning

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The January 18, 2017 minutes were approved unanimously with minor changes.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Approved chapter 22 section 11.
- b. Continued chapter 22 section 13 to the March 1, 2017 Executive Committee meeting.
- c. Continued chapter 18 to the March 1, 2017 Executive Committee meeting.

6. NEW BUSINESS

None.

7. OLD/OTHER BUSINESS

None.

8. NEXT MEETING DATE

March 1, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:00 p.m.

Original City record

Minutes, March 1, 2017: Chapter 22 completed; Chapter 18 impact fees adopted

Meeting date: 2017-03-01

Original pages: 2

Inventory ID: src-573093423a1bbd50

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-march-1-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-03-01.pdf>

Original SHA-256: 6619db41235ed7c222cfc42e3c5e9ac09e06ceb701ec10a14c2932079961a937

Original size: 49,770 bytes

The complete original document begins on the following page. It remains separately available at the archive URL above.

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, March 1, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:00 p.m. on Wednesday, March 1, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Christopher Gunning, Dekker, Perich, Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Curtis Cherne, COA Planning

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The February 1, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 22 section 13 approved as amended.
- b. Chapter 22 sections 14 thru 17 approved.
- c. Chapter 18 approved.

6. NEW BUSINESS

- a. For consideration at the April 5, 2017 Executive Committee meeting, Ron Bohannon will be submitting amendments to chapter 2.
- b. Status report will be presented at the April 5, 2017 Executive Committee meeting.

7. OLD/OTHER BUSINESS

None.

8. NEXT MEETING DATE

April 5, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:30 p.m.

Original City record

Minutes, April 5, 2017: Foothills Shopping Center presents Chapter 2; Volume I consolidation plan

Meeting date: 2017-04-05

Original pages: 2

Inventory ID: src-f6392e3d79ac62a5

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-april-5-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-04-05.pdf>

Original SHA-256: 49615cf4464902644961b2dca28564dd8b5384b16fd0df0fd6be7dd776e16668

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, April 5, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:00 p.m. on Wednesday, April 5, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Russell Brito, COA Urban Design and Development Division Manager
Savina Garcia, Wilson and Co.
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Ron Bohannon, Tierra West, LLC
Kris Cadena, ABCWUA
Christopher Gunning, Dekker, Perich, Sabatini
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Jeanne Wolfenbarger, Planning
Racquel Michel, Planning
Tim Cynova, ABCWUA
Larry Wells, Attorney at Law, representing Foothills Shopping Center
Katrina Arndt, Dekker, Perich, Sabatini
Will Gleason, Dekker, Perich, Sabatini
Jessica Johnson, Dekker, Perich, Sabatini
Aaron Sussman, BHI

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The March 1, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

Larry Wells made a presentation of chapter 2 on behalf of Foothills Shopping Center. The Executive Committee made comments and Mr. Wells was tasked with making revisions. The revised chapter 2 will be presented at the April 19th Executive Committee meeting for consideration.

5. ACTION ITEMS

- a. Chapter 27 was deferred to the May 3rd Executive Committee meeting.
- b. Chapter 2 was continued to the April 19th Executive Committee meeting.
- c. Chapter 23 sections 3.4, 3.9.5 and 3.1 were continued to the April 19th Executive Committee meeting.

6. NEW BUSINESS

- a. Staff from Dekker, Perich, Sabatini, gave a status report on the consolidation of volume I (18 chapters to 3 or 4 chapters) with some chapters moving to the IDO.
- b. Tony Loyd, Planning, gave a status report on Volume II of the DPM.

7. OLD/OTHER BUSINESS

None.

8. NEXT MEETING DATE

April 19, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:25 p.m.

Original City record

Minutes, April 19, 2017: Chapter 2 adopted as amended

Meeting date: 2017-04-19

Original pages: 2

Inventory ID: src-14ba4769fc9b04aa

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-april-19-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-04-19.pdf>

Original SHA-256: eef9530c88e67355aefcd162d158671fb3dffd37332710a08a8c2bc2fe1c45b8

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, April 19, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:00 p.m. on Wednesday, April 19, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Christopher Gunning, Dekker, Perich, Sabatini
Suzanne Lubar, COA Planning Director, Co-Chair
Keith Reed, COA DMD Acting Deputy Director, Co-Chair
Bruce Stidworthy, Bohannon-Huston, Inc.
Hess Yntema, Assistant City Attorney

Committee Members Absent:

Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Larry Wells, Attorney at Law, representing Foothills Shopping Center
Katrina Arndt, Dekker, Perich, Sabatini
Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The April 5, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 2 was unanimously approved as amended.
- b. Chapter 23 sections 3.4, 3.9.5 and 3.1 were continued to the May 3, 2017 Executive Committee meeting.

6. NEW BUSINESS

Supplemental information concerning specific sections in chapter 23, currently under consideration, will be made available to the Executive Committee for the May 3, 2017 committee meeting.

7. OTHER BUSINESS

Chapter 23 section 3.6 (Bikeways and Trails) and chapter 26 (Surveys and Monumentation) were advertised to be heard at the May 3, 2017 Executive Committee meeting.

8. NEXT MEETING DATE

May 3, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:45 p.m.

Original City record

Minutes, May 3, 2017: Chapter 23 sections 3.9.5 and 3.12 adopted

Meeting date: 2017-05-03

Original pages: 2

Inventory ID: src-c134c414b9f229c1

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-may-3-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-05-03.pdf>

Original SHA-256: 5c30402bde5f20ed382e780c8267372658fbb344b7c5e446cebe4bdc9affb71

Original size: 50,041 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, May 3, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:10 p.m. on Wednesday, May 3, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer

Russell Brito, COA Urban Design and Development Division Manager (departed at 2:30)

Christopher Gunning, Dekker, Perich, Sabatini

Melissa Lozoya, COA DMD Acting Director, Co-Chair (arrived at 2:30)

Suzanne Lubar, COA Planning Director, Co-Chair

Kevin Morrow, Assistant City Attorney

Jay Rembe, Rembe Urban Design + Development

Committee Members Absent:

Ron Bohannon, Tierra West, LLC

Kris Cadena, ABCWUA

Savina Garcia, Wilson and Co.

Bruce Stidworthy, Bohannon-Huston, Inc.

Others Present:

Tony Loyd, COA Planning

Mike Vos, COA Planning

Racquel Michel, COA Planning

Katrina Arndt, Dekker, Perich, Sabatini

Jessica Johnson, Dekker, Perich, Sabatin

Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The April 19, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 26 was deferred to the May 17, 2017 Executive Committee meeting.
- b. Chapter 23 sections 3.9.5 and 3.12 were approved as amended.
- c. Chapter 23 section 3.4 was continued to the May 17, 2017 Executive Committee meeting.
- d. Chapter 23 section 3.6 was deferred to the May 17, 2017 Executive Committee meeting.
- e. Chapter 27 was continued to the May 17, 2017 Executive Committee meeting.

6. NEW BUSINESS

None.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

May 17, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:45 p.m.

Original City record

Minutes, May 17, 2017: Chapter 23 section 3.4 adopted

Meeting date: 2017-05-17

Original pages: 2

Inventory ID: src-79f0672eaab3eca0

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-may-17-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-05-17.pdf>

Original SHA-256: f15fc7d1163edd97c102926e2692db99a7b7eca3830f70b030307d1bb2ad7cdd

Original size: 49,633 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, May 17, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Melissa Lozoya at 2:00 p.m. on Wednesday, May 17, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC (departed at 3:15)
Russell Brito, COA Urban Design and Development Division Manager
Savina Garcia, Wilson and Co.
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Kris Cadena, ABCWUA
Christopher Gunning, Dekker, Perich, Sabatini
Suzanne Lubar, COA Planning Director, Co-Chair
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Katrina Arndt, Dekker, Perich, Sabatini
Jessica Johnson, Dekker, Perich, Sabatin
Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The May 3, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 26 was deferred to the June 7, 2017 Executive Committee meeting.
- b. Chapter 23 section 3.4 was approved as presented.
- c. Chapter 23 section 3.6 was continued to the June 7, 2017 Executive Committee meeting.
- d. Chapter 27 was continued to the July 5, 2017 Executive Committee meeting.

6. NEW BUSINESS

None.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

June 7, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:45 p.m.

Original City record

Minutes, June 21, 2017: Chapter 26 and Chapter 23 sections 3.6 and 3.9 adopted

Meeting date: 2017-06-21

Original pages: 2

Inventory ID: src-5340531bfdbbe7fb

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-june-21-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-06-21.pdf>

Original SHA-256: 456f834c92fd673d9b8b5b42448ea8cea6b5e2ccb1a9147b1e0e999685941a2e

Original size: 50,234 bytes

The complete original document begins on the following page. It remains separately available at the archive URL above.

**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, June 21, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:15 p.m. on Wednesday, June 21, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Russell Brito, COA Urban Design and Development Division Manager
Savina Garcia, Wilson and Co. (departed at 3:50)
Christopher Gunning, Dekker, Perich, Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Ron Bohannon, Tierra West, LLC (departed at 3:15)
Kris Cadena, ABCWUA
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Katrina Arndt, Dekker, Perich, Sabatini
Jessica Johnson, Dekker, Perich, Sabatin
Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The May 17, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 26 was approved.
- b. Chapter 23 section 3.6 was approved as presented, subject to changes in the illustrations.
- c. Chapter 23 section 3.9 was approved as presented.
- d. Chapter 23 section 3.7 was continued to the July 5, 2017 Executive Committee meeting.
- e. Chapter 7 (new Section 2.5 in proposed Chapter 2) - Building Permit Process, was deferred to the July 5, 2017 Executive Committee meeting.

6. NEW BUSINESS

Proposed Chapter 2 - Development Procedures (introduction) was deferred to the July 5, 2017 Executive Committee meeting.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

July 5, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:15 p.m.

Original City record

Minutes, July 19, 2017: proposed Chapter 2 organization presented

Meeting date: 2017-07-19

Original pages: 2

Inventory ID: src-4055919dde906ce1

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-july-19-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-07-19.pdf>

Original SHA-256: 17180f1f8861a34d5353616eece66e211808beeadf3920c5f82199de8adbd592

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, July 19, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:05 p.m. on Wednesday, July 19, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Christopher Gunning, Dekker, Perich, Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Land Clark, COA Planning
Katrina Arndt, Dekker, Perich, Sabatini
Jessica Johnson, Dekker, Perich, Sabatini
Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The June 21, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. For consideration, Chapter 27 – Drafting Standards (continued to the August 2, 2017 Executive Committee meeting).
- b. For consideration, Chapter 23 Section 3.7 – Public Transit (continued to the August 2, 2017 Executive Committee meeting).
- c. For consideration, Chapter 7 (new Section 2.5 in proposed Chapter 2) - Building Permit Process (continued to the August 2, 2017 Executive Committee meeting).

6. NEW BUSINESS

Illustrating the proposed organization of the proposed Chapter 2 - Development Procedures (introduction), was presented to the Executive Committee by Dekker, Perich, Sabatini staff.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

August 2, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:30 p.m.

Original City record

Minutes, September 6, 2017: Chapter 23 section 3.7 and proposed section 2.5 adopted

Meeting date: 2017-09-06

Original pages: 2

Inventory ID: src-fd0a98e661a8db31

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-sept-6-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-09-06.pdf>

Original SHA-256: 1905524dbbde1ce70dc0aa10119c32ad4144cddfd834f926dbe1f5edf08bb902

Original size: 65,408 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, September 6, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:07 p.m. on Wednesday, September 6, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Christopher Gunning, Dekker, Perich, Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair (*arrive 2:25 depart 3:25*)
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney

Committee Members Absent:

Kris Cadena, ABCWUA (*presence was requested at 2:45 for questions concerning water resources related to proposed Chapter 2 Section 2.5, departed at 2:55*)
Savina Garcia, Wilson and Co.
Jay Rembe, Rembe Urban Design + Development
Bruce Stidworthy, Bohannon-Huston, Inc.

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Land Clark, COA Planning
Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The July 19, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. For consideration, Chapter 27 – Drafting Standards (continued to the September 20, 2017 Executive Committee meeting).
- b. For consideration, Chapter 23 Section 3.7 – Public Transit (approved).
- c. For consideration, Chapter 7 (new Section 2.5 in proposed Chapter 2) - Building Permit Process (approved as discussed).
- d. Chapter 23 Section 3.1 – Network Connectivity and Section 3.8 On-street Parking (continued to the September 20, 2017 Executive Committee meeting).

6. NEW BUSINESS

None.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

September 20, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:05 p.m.

Original City record

Minutes, September 20, 2017: five items continued

Meeting date: 2017-09-20

Original pages: 2

Inventory ID: src-81b04c1358323136

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-sept-20-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-09-20.pdf>

Original SHA-256: 4fd15c2d7f99d616ef68dc706476a1206daef2b71fe606983c64a89327a967fa

Original size: 50,633 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, September 20, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:10 p.m. on Wednesday, September 20, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC
Russell Brito, COA Urban Design and Development Division Manager
Christopher Gunning, Dekker/Perich/Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair (arrive 2:25)
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney

Committee Members Absent:

Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.
Jay Rembe, Rembe Urban Design + Development
Bruce Stidworthy, Bohannon-Huston, Inc.

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Jeanne Wolfenbarger, COA Planning
Doug Hughes, COA Planning
Jessica Johnson, Dekker/Perich/Sabatini
Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The September 6, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. For consideration, Chapter 27 – Drafting Standards (continued to the October 4, 2017 Executive Committee meeting).
- b. Chapter 23 Section 3.1 – Network Connectivity and Section 3.8 On-street Parking (continued to the October 4, 2017 Executive Committee meeting).
- c. Chapter 23 Section 3.5 – Pedestrian Facilities (continued to the October 4, 2017 Executive Committee meeting).
- d. Chapter 5 (proposed 2-4) – Public Infrastructure Improvements (continued to the October 4, 2017 Executive Committee meeting).
- e. Chapter 6 (proposed 2-5) – Private Infrastructure Improvements (continued to the October 4, 2017 Executive Committee meeting).

6. NEW BUSINESS

None.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

October 4, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:00 p.m.

Original City record

Minutes, October 4, 2017: on-street parking and pedestrian facilities adopted

Meeting date: 2017-10-04

Original pages: 2

Inventory ID: src-adfd6742a595ccf6

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-oct-4-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-10-04.pdf>

Original SHA-256: 5a21155c658a61033f374180e507f0c1fa57b3a5196301cdf6164400172616e9

Original size: 51,063 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, October 4, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:10 p.m. on Wednesday, October 4, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Russell Brito, COA Urban Design and Development Division Manager
Nick Bullock, Assistant City Attorney
Curtis Cherne for Shahab Biazar, COA City Engineer
Christopher Gunning, Dekker/Perich/Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Suzanne Lubar, COA Planning Director, Co-Chair
Jay Rembe, Rembe Urban Design + Development
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Shahab Biazar, COA City Engineer
Ron Bohannon, Tierra West, LLC
Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Jeanne Wolfenbarger, COA Planning
Jessica Johnson, Dekker/Perich/Sabatini
Katrina Arndt, Dekker/Perich/Sabatini
Aaron Sussman, Bohannon-Huston, Inc.

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The September 20, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. For consideration, Chapter 27 – Drafting Standards (continued to the November 15, 2017 Executive Committee meeting).
- b. Chapter 23 Section 3.1 – Network Connectivity (continued to the October 18, 2017 Executive Committee meeting)
- c. Section 3.8 On-street Parking (approved as amended).
- d. Chapter 23 Section 3.5 – Pedestrian Facilities (approved as amended).
- e. Chapter 5 (proposed section 2-4) – Public Infrastructure Improvements (continued to the October 18, 2017 Executive Committee meeting).
- f. Chapter 6 (proposed section 2-5) – Private Infrastructure Improvements (continued to the October 18, 2017 Executive Committee meeting).

6. NEW BUSINESS

It was brought to the attention of the Executive Committee, that Section 22.11.3 – Waiver and Fee in Lieu, would be brought before the Executive Committee at their October 18, 2017 meeting for discussion only.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

October 18, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:55 p.m.

Original City record

Minutes, October 18, 2017: proposed sections 2-4 and 2-5 adopted; fee in lieu tied to Drainage Ordinance

Meeting date: 2017-10-18

Original pages: 2

Inventory ID: src-fc539ddea39cd340

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-oct-18-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-10-18.pdf>

Original SHA-256: e76e7b17fbab9e92c27c248e1799e5f2e5055c89d01212a4bed6c1ffc24399a0

Original size: 51,215 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, October 18, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:10 p.m. on Wednesday, October 18, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Russell Brito, COA Urban Design and Development Division Manager
Ron Bohannon, Tierra West, LLC
Savina Garcia, Wilson and Co.
Christopher Gunning, Dekker/Perich/Sabatini
Melissa Lozoya, COA DMD Acting Director, Co-Chair (left at 3:15)
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney (left at 3:00)
Bruce Stidworthy, Bohannon-Huston, Inc.
Cris Tebo, Assistant City Attorney (arrived at 3:00)

Committee Members Absent:

Kris Cadena, ABCWUA
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Jeanne Wolfenbarger, COA Planning
Katrina Arndt, Dekker/Perich/Sabatini
Aaron Sussman, Bohannon-Huston, Inc.
Renee Brissette, COA Planning
Dana Peterson, COA Planning

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The October 4, 2017 minutes were approved unanimously with minor changes.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 27 – Drafting Standards (proposed Chapter 4 Construction Plan Standards) was moved from the November 15, 2017 Executive Committee meeting to the November 1, 2017 Executive Committee meeting. The chapter will be considered at that time.
- b. Chapter 23 Section 3.1 – Network Connectivity (continued to the November 15, 2017 Executive Committee meeting)
- c. Chapter 5 (proposed Section 2-4) – Public Infrastructure Improvements (approved as discussed and amended).
- d. Chapter 6 (proposed Section 2-5) – Private Infrastructure Improvements (approved as discussed and amended).

6. NEW BUSINESS

Discussed Section 22.11.3 – Waiver and Fee in Lieu. The Executive Committee requested more information supporting the fee as discussed. After the Drainage Ordinance is amended by City Council, Section 22.11.3 can be considered for approval by the Executive Committee.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

November 1, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 3:30 p.m.

Original City record

Minutes, November 1, 2017: two items continued

Meeting date: 2017-11-01

Original pages: 2

Inventory ID: src-65575cfa5553d19a

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-nov-1-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-11-01.pdf>

Original SHA-256: b53ec45d4b3cdaa0958950bd6d51bd286d0920a4fcc3130d7fd6d82bb5367367

Original size: 50,152 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, November 1, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:12 p.m. on Wednesday, November 1, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Russell Brito, COA Urban Design and Development Division Manager
Ron Bohannon, Tierra West, LLC
Christopher Gunning, Dekker/Perich/Sabatini
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney

Committee Members Absent:

Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Jay Rembe, Rembe Urban Design + Development
Bruce Stidworthy, Bohannon-Huston, Inc.

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Jeanne Wolfenbarger, COA Planning
Katrina Arndt, Dekker/Perich/Sabatini
Jessica Johnson, Dekker/Perich/Sabatini

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The October 18, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 27 – Drafting Standards (proposed Chapter 4 Construction Plan Standards) was continued to the November 15, 2017 Executive Committee meeting.
- b. Chapter 23 Section 3.3 – Pavement Standards was continued to the November 15, 2017 Executive Committee meeting.

6. NEW BUSINESS

None.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

November 15, 2017 (2:00 p.m. in the Plaza del Sol Ground Floor Large Conference Room).

9. ADJOURN

The meeting was adjourned at 3:27 p.m.

Original City record

Minutes, November 15, 2017: Chapter 23 section 3.3 pavement standards adopted

Meeting date: 2017-11-15

Original pages: 2

Inventory ID: src-808550f86ef1cf0e

Official City source: <https://documents.cabq.gov/planning/development-process-manual/development-process-manual-executive-committee-meeting-minutes-nov-15-2017.pdf>

Byte-identical archived original: <https://files.abqinfo.com/development-land-use/development-process/cabq-dpm-executive-committee-minutes-2017-11-15.pdf>

Original SHA-256: 70d72f5d8b0cc58a8e5df97d06748efcd283868807a129fd99225cea1198f2f3

Original size: 50,135 bytes

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**CITY OF ALBUQUERQUE
DEVELOPMENT PROCESS MANUAL EXECUTIVE COMMITTEE
MEETING MINUTES**

**Wednesday, November 15, 2017 – 2:00 P.M.
Plaza Del Sol Building Basement Hearing Room**

1. CALL TO ORDER - Quorum

A Meeting of the Development Process Manual Executive Committee was called to order by Co-Chair Suzanne Lubar at 2:25 p.m. on Wednesday, November 15, 2017 in the Basement Hearing Room of the Plaza del Sol Building (Albuq., NM).

Committee Members Present:

Shahab Biazar, COA City Engineer
Russell Brito, COA Urban Design and Development Division Manager
Christopher Gunning, Dekker/Perich/Sabatini
Suzanne Lubar, COA Planning Director, Co-Chair
Kevin Morrow, Assistant City Attorney
Bruce Stidworthy, Bohannon-Huston, Inc.

Committee Members Absent:

Ron Bohannon, Tierra West, LLC
Kris Cadena, ABCWUA
Savina Garcia, Wilson and Co.
Melissa Lozoya, COA DMD Acting Director, Co-Chair
Jay Rembe, Rembe Urban Design + Development

Others Present:

Tony Loyd, COA Planning
Mike Vos, COA Planning
Racquel Michel, COA Planning
Jeanne Wolfenbarger, COA Planning
Jessica Johnson, Dekker/Perich/Sabatini

2. APPROVAL OF AGENDA

The Agenda was approved unanimously.

3. APPROVAL OF MINUTES

The November 1, 2017 minutes were approved unanimously.

4. PUBLIC COMMENTS

None.

5. ACTION ITEMS

- a. Chapter 27 – Drafting Standards (proposed Chapter 4 Construction Plan Standards) was deferred to the December 6, 2017 Executive Committee meeting.
- b. Chapter 23 Section 3.1 – Network Connectivity was deferred to the December 20, 2017 Executive Committee meeting.
- c. Chapter 23 Section 3.3 – Pavement Standards was approved.

6. NEW BUSINESS

DPM status report will be discussed at the December 6, 2017 Executive Committee meeting.

7. OTHER BUSINESS

None.

8. NEXT MEETING DATE

December 6, 2017 (2:00 p.m. in the Plaza del Sol Basement Hearing Room).

9. ADJOURN

The meeting was adjourned at 4:00 p.m.